In support of Student Affairs and Enrollment & Retention Management’s launching of a division wide student learning outcomes assessment initiative, each department/unit has been asked to submit at least one Learning Outcome to the Divisional Assessment Committee. Each department/unit will work throughout the year to assess students’ development toward these outcomes as well as the effectiveness of programs/initiatives used to help achieve the learning outcome(s).

**Department:** ____________________________  **Departmental Lead:** ___________________________

**Name of program/initiative you are assessing**
(i.e., Stony Brook Day at Albany, Leadershops, RA training, Admissions Tours)

**Specific population of students you are targeting**
(i.e., student staff, interns, peer educators, students attending a program, club/organization leaders)

**What should they be able to do?**
(identify, list, describe, summarize, discuss, explain, perform)

**To what specific degree?**
(at least 2 of 3; with 65% accuracy, in every instance)

**Selected Informal/Formal Assessment Activity**
(interview, survey, presentation, portfolio, observed behavior, journaling, etc...)

**Assessment Plan**
What data will you collect and how will you collect it? Who will do this? When will this be complete?

**Learning Outcomes:** Please list your department’s/unit’s learning outcome below

*Example: As a result of participating in Keeling & Associates workshops, departments/units will be able to conceptualize and develop at least one specific and well articulated student learning outcome using the above format as demonstrated by their completion and timely submission of this form.*