Assessment of Learning
Student Affairs/Enrollment & Retention Management Student Employees
Stony Brook University

Your contributions as a staff member are important to us, and along with your commitment to serving other students through the work you do, we make a commitment to you as you develop your abilities and skills. Aside from assessing your performance on the job, which occurs through a separate process, we have identified areas of learning that relate to the work you do, and to the world of work beyond the campus.

Below are some areas in which this learning can occur, and some examples of the kinds of learning that we hope will occur related to your employment. A discussion between you and your supervisor will help to clarify these intended outcomes, and that conversation will continue over the course of your employment in the Division of Student Affairs and Enrollment & Retention Management.

I. KNOWLEDGE OF SERVICES AVAILABLE IN THE CAREER CENTER

1. The student employee demonstrates an understanding of the services offered. Student can articulate the services that are most useful to them in the Career Center and draw a connection between these services and the services offered by a career placement company.

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<td>Student has a high level of comfort in using the services of the career center and can draw the connection between these services and a job placement agency. (Skill)</td>
<td>Student has acquired information and has developed a time line for using these services. (Knowledge)</td>
<td>Student is aware of the Career Center and has a very superficial understanding of its function. (Awareness)</td>
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Observable Outcomes
- Student has begun working their “Career Center” plan and recognizes the benefits of their services.
- Student is positioned to use the services of an employment agency.
- Student has researched the programs offered by the Career Center.
- Student has developed an appropriate time line for using the programs offered by the center.
- Student knows the location of the Career Center
- Student plans to visit the Career Center somewhere towards the end of their academic career.

Comments:

2.

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Observable Outcomes