Commuter Assistant Program
2015-2016 Application

The Commuter Assistant Program pairs incoming commuter students with "seasoned" Stony Brook student leaders who provide support, advice, and camaraderie during the new students' first year.

Commuter Assistants (CAs) are campus leaders who are dedicated to helping other students have a great college experience. They also play an integral part in the success of Commuter Student Services & Off-Campus Living (CSS & OCL) events and programs.

Requirements for Application to the Commuter Assistant Program:

- Must have completed at least 2 semesters at Stony Brook (you can apply while still in your second semester)
- Must have minimum of a 2.7 cumulative GPA
- Must commit full academic year (2015-2016) commitment to the program
- Must be enthusiastic about helping other students and developing your own leadership qualities through training and hands-on experience

Expectations of Accepted Commuter Assistants:

- Participating in Commuter Assistant Training Part I & II (May 21st-22nd & August 10th)
  *PLEASE NOTE MAY 21ST & 22ND ARE THE THURSDAY & FRIDAY BEFORE MEMORIAL DAY WEEKEND. HOWEVER, ATTENDANCE AT TRAINING IS REQUIRED!!*
- Participating in CA Meet and Greet Event (August 11th)
- Assisting during Opening of School in the Fall semester (August 22nd-23rd) & Opening of School in the Spring semester (January 24th)
- Attending Commuter Assistant monthly team meetings (First Wednesday of every month)
- Prompt response to office communications (emails/google invites/etc.)
- Hold 1 office hour per week between 9am and 5pm (hour selected based on your schedule)
- Be available to communicate (phone/email/in person) with assigned new student partners over summer 2015 and winter 2016 - prior to their first semester, as well as throughout the remainder of the year.
- Assist with preparation, face-to-face outreach, and facilitation of CSS & OCL events/programs throughout the year
- Utilize and regularly check Stony Brook email account and CSS calendar for new events
- Help plan programs to encourage commuter involvement on campus
- Participate in recommended campus-wide leadership skill-building events

Benefits of Being a Commuter Assistant:

- Helping other students in the SBU community as part of a great team
- Learning valuable skills and gaining personal and professional development
- Learning the facets of event-planning as you create fun opportunities for your partners
- Opportunities to improve your verbal and written communication skills
- Opportunities to represent the commuter voice on campus panels and committees
- Leadership and community service experience to add to your resume
- Create valuable networks with prestigious staff and faculty
- Special events and giveaways exclusively for CA's

AND MORE!
Commuter Assistant Program
2015-2016 Application Part I

Please complete Both Part I and Part II of this application and return to the Office of Commuter Student Services & Off-Campus Living, SAC 225, no later than 5:00pm Friday, March 6th.

Basic Information
(Please Print Clearly!)

Name: ______________________________________________

Stony Brook Email: ________________________________ Stony Brook ID: ________________________________

Local Address: __________________________________________ City: ________________________________

Zip Code: __________________________ Preferred Phone: (   ) ____________________________ □ Home □ Cell

Best way to reach you during the summer: ________________________________

Preferred Pronoun: □ He □ She □ Other Pronoun Preferred (please specify) ________________________________

Academic Major(s), Minor(s): ______________________________________________________________

Cumulative GPA: ______ (please note: this will be verified) Expected Graduation Date: ________________

Did you enter Stony Brook University as a Freshman or Transfer student? □ Freshman □ Transfer

Age: □ Traditional (18-24) □ Non-Traditional (25+)

How did you become aware of this opportunity? ______________________________________________________

Please indicate if you are a commuter, resident, or Brookhaven Residential Village (BRV) resident.

□ Commuter □ Resident □ BRV

For Commuters/BRV:

Were you paired with a Commuter Assistant when you entered Stony Brook University? □ Yes □ No

If yes, who was your Commuter Assistant? ________________________________

Do you plan to be on campus in the: □ Morning □ Evening □ Afternoon

How do you commute to campus? □ Car □ Carpool □ Bus □ Train

□ Bike □ On foot □ BRV Shuttle □ Other ______________

Where do you live? □ At home with family □ In off-campus housing □ I am a BRV resident

For Residents:

Have you ever been a commuter at Stony Brook? □ Yes □ No When? ________________________________
In addition to completing the application, candidates are **required to attend one** of the following half-hour information sessions. If you are unable to attend an information session, please contact Maria McCrann at **commuter_services@stonybrook.edu** to schedule an appointment.

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<th>Date</th>
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<tbody>
<tr>
<td>Wednesday, Feb 18th</td>
<td>12:00pm, SAC 312</td>
<td>Thursday, Feb 26th: 5:30pm, SAC 308</td>
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<td>Wednesday, Feb 18th</td>
<td>2:00pm, SAC 223</td>
<td>Monday, March 2nd: 5:30pm, SAC 312</td>
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<td>Monday, Feb 23rd</td>
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<td>Wednesday, March 4th: 1:00pm, SAC 223</td>
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<td>Wednesday, Feb 25th</td>
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**Short Answer Questions**

Please attach a separate, clearly printed or typed sheet

1. What qualities do you possess that would make you a good candidate for the Commuter Assistant position?

2. Describe your experience working with people who are different from yourself, perhaps as a student leader or with a peer group. How might this translate to the Commuter Assistant position?

3. What do you hope to gain if selected as a 2015-2016 Commuter Assistant?

4. What are your other time commitments next year both on and off-campus?

5. Please indicate if you are currently in the application process of additional employment/leadership positions for 2015-2016 academic year (example: Resident Assistant, Orientation Leader, Teaching Assistant, Internship, etc.)

**INTERVIEW DATES/TIMES**

In the event you are offered an interview, please check all times at which you would be able to attend.

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Please note that it is **strongly encouraged** that you attend our **Prospective Commuter Assistant Mixer**

**Wednesday, February 25th at 1pm in SAC 223**

Thank you for completing Part I of the Commuter Assistant Program 2015-2016 Application.

**Please note your application is not considered complete until the Office of Commuter Student Services & Off-Campus Living has received Part II of your application which includes an up-to-date resume and reference form.**