

Stony Brook University
Division of Campus Residences

**Make the Campus
Your Home**

**2011-
2012**

**ONLINE
ROOM
SELECTION**

**IMPORTANT
INFORMATION
INSIDE**

2011-2012 Timeline

Room Selection is an online process that allows current residents the opportunity to renew their housing agreement for the following academic year. Missing a deadline means you forfeit your housing for next year. Please be sure to adhere to deadlines and to print a confirmation page upon completion of the process.

March 25, 2011	8-Semester Rule Appeal letter deadline
March 21– April 1 (online) March 21– 25, March 28– April 1 (in person at Bursar)	All Residents: <ul style="list-style-type: none"> • Pay \$200 Advance Room Deposit • Clear University Accounts (parking tickets, etc.) • Log onto SOLAR, complete Steps 1-9, & receive Room Selection Date & Time
March 21– 30	Information Sessions: Log onto the Campus Residences website for a full schedule of the upcoming information sessions within each residential area. www.stonybrook.edu/housing
April 4	Room Selection for current West Apartment residents returning to the same room.
April 5	Room Selection for current West Apartment residents seeking a different assignment within West.
April 7	Room Selection for eligible Residence Hall, Chapin or Schomburg residents seeking to live in the West Apartments.
April 11	Room Selection for Residence Hall, Chapin or Schomburg residents returning to the same room.
April 12	Room Selection for Residence Hall students Seeking a different space within their same residence hall.
April 12	Room Selection for Living Learning Centers & Displaced Status Residents.
April 13-14	Room Selection for Residence Hall students seeking to live in a different residence hall.
May 2	First day Continuing Students Wait List is available online. www.stonybrook.edu/housing .
May 15	Last day New Graduate Students are guaranteed housing
August 15	Last day to cancel Fall housing & receive a partial credit of \$200 room deposit

10 Simple Steps

Log into your SOLAR system account, click on 'Room Selection' under 'Campus Residences' on the lower left side and follow these simple steps to attain on-campus housing for the next academic year. Please make sure to follow through each one of the steps until the confirmation page appears at the end in order to complete the online process.

1

Welcome

An introduction to the Online Room Selection Process.

2

Housing Agreement

Read & agree to the Residence Hall Terms of Occupancy.

3

Final Clearance/Housing Deposit

Pay your \$200 room deposit online or at the Bursar's Office, including any outstanding balance.

4

Housing Contract

Receive your unique Contract ID Number.

5

Residence Hall Meal Plans

Select meal plan based on room or apartment type (Cooking Room or Meal Plan Room)

6

Bookstore Account

Elect to put money on an optional Bookstore Account.

7

Housing Interest Selection

Select General Housing Preferences (same/different room, suite/corridor style, single/double, preferred roommates/suite mates, etc.)

8

Roommate Preference

Accept/Decline roommate offers.

9

Suitemate Preference

Accept/Decline Suitemate offers.

10

Room/Suite Selection

Make final selection of your room and **print the confirmation page**. Check SOLAR messages for final confirmation message.

Note: Your room selection is not complete until you finish Step 10 and receive a confirmation of assignment.

Key Terms & Information

ROOM DEPOSIT

A \$200 Room Deposit is required to hold a resident's room for the upcoming semester. This deposit must be paid before participating in Room Selection. Payments can be made online or at the Bursar's office. Failure to pay the Room Deposit on time will result in forfeiture of Room Selection privileges.

Students who do not sign up for housing during Room Selection will not receive housing for the next academic year. Requests to cancel housing must be submitted in writing after Room Selection ends. Students who submit this request by August 15th, will be eligible for a \$100 credit of the \$200 room deposit. All students participating in Room Selection must have a clear balance with the University, including parking fees.

*RAs, AIM/EOP students & full scholarship recipients are exempt from the Room Deposit.

ROOMMATE SELECTION

Students may select their own roommate or suitemates by exchanging Contract ID Numbers. Eligible roommates include current on-campus residents who are in good standing with the university. All roommate or suitemate requests must be agreed upon by every resident selected, using the roommate / suitemate acceptance screen in order to be valid during the Room Selection process. If you have any problems selecting roommates/suitemates, or accepting an invitation please contact your RHD.

CONTRACT ID

Every resident will have a unique Contract ID which will be distributed when their SOLAR account is accessed at the beginning of the Room Selection Process. This is not your Stony Brook ID, but an ID number to be shared with preferred roommates/suitemates during Room Selection.

Key Terms & Information

PROXY (GROUP LEADER)

If choosing rooms with a roommate or suitemate(s) one resident of your group will serve as the Proxy for the entire group during Room Selection. The Proxy will need each group member's Contract ID to form a roommate/suitemate grouping. The Proxy will then extend invitations to each roommate/suitemate, which **must be accepted by all individuals** via SOLAR in order to secure the grouping. Each participant must print a confirmation page.

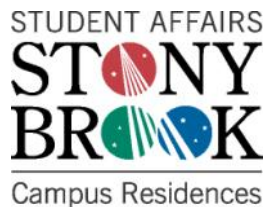
DISPLACED STUDENTS

Students who have been informed that they will be unable to return to their current assignment due to administrative reasons (such as gender conversion of suite, RA room changes, designated triple room, etc.) initiated by the University are given displaced status. These students will receive additional priority during Online Room Selection.

MORE INFORMATION

Please feel free to browse our website
or contact us at:

Campus Residences
Mendelsohn Quad
Stony Brook, NY 11794
Phone: 631-632-6750
Fax: 631-632-9211
stonybrook.edu/housing



Room Dimensions & Features

Quad	Room Dimensions
H Quad	13' x 14' or 182 square feet
Mendelsohn	13' x 14' or 182 square feet
Kelly	16' x 10' or 160 square feet
Roosevelt	Single: 110 sq ft Double:176 sq. ft
Roth	8' x 17' or 136 square feet
Tabler	13' x 12' or 156 square feet
West A-D	120 square feet
West A-D	161 square feet
West E-I	110 square feet

8-Semester Rule

Students who have lived on campus for 8 or more semesters and transfer students who have lived on campus for 6 or more semesters are excluded from participating in Room Selection. Students who are affected by this rule and believe there are special circumstances that warrant on-campus housing may appeal the policy in writing by March 25 (explaining extenuating circumstances and including supporting documentation) to:

**Alan S. deVries,
Associate Director of Residential Programs
for Administration and Services
Division of Campus Residences
100 Circle Road
Stony Brook, NY 11794**

Individuals who submit a letter of appeal will receive a written response prior to Room Selection. To contact the off-campus housing service, call (631) 632-6770 or visit:

www.stonybrook.edu/och

Graduate Students

Graduate students who wish to live on campus should participate in Room Selection. Graduate Students are not required to pay the \$200 Room Deposit, but must have a clear University Account in order to participate in this process.

Graduate students may live in Chapin, Schomburg, or the West Apartments. Priority for graduate student housing is given to new students who apply for housing by May 15th. Continuing graduate students receive housing based on remaining availability and will receive final notification of their housing status by May 23rd, provided they complete the Room Selection process on time.

All graduate student housing is based on a year-long contract, with the contract dates running from **June 1-May 31**, each year. Graduate students are responsible for paying rent through the summer months whether they are physically living in their assigned space or not. Rent is billed on a monthly basis starting June 1st.

Graduate Students are billed rent on a monthly basis. At publication time, 2011—2012 rates are not finalized. Once approved, rates will be published in full format at www.stonybrook.edu/housing

Please Note: Residence Halls reopen for Returning Students on August 28, 2011 at 10 am. Students must make all travel plans accordingly.

Priority Points

Priority Points:

- Are used to determine the order in which students select rooms during Room Selection.
- Can be counted individually or for a group of students; the more points a student or group of students has, the sooner they can select their room assignment.
- Are accumulated based on the information contained in the charts below:

Priority Points for Residence Halls			
<u>Room Preference</u>	<u>U3 / U4</u>	<u>U2</u>	<u>U1 / U0</u>
Same Room Same Building	+9 Points	+8 Points	+7 Points
Different Room Same Building	+ 8 Points	+ 7 Points	+ 6 Points
Different Room Different Building	+ 7 Points	+ 6 Points	+ 5 Points

Priority Points for West Apartments	
90+ Credits earned by end of Spring Semester	+3 Points
80-89 credits earned by end of Spring Semester	+2 Points
70-79 Credits earned by end of Spring Semester	+1 Point
Currently Residing in Quiet Lifestyle Community	+1 Point
Currently Residing in 24-Hour Quiet Community	+1 Point
Cumulative GPA of 3.0 or greater at end of Spring Semester	+1 Point
6 or more semesters on campus including Spring Semester	+2 Points
1-5 semesters on campus including Spring Semester	+1 Point
1 Judicial Sanction since moving on campus	-1 Point
2 Judicial Sanctions since moving on campus	-2 Points
3 or more Judicial Sanctions since moving on campus	Ineligible

Frequently Asked Questions

Can I change my room after Room Selection?

As rooms are in high demand, spaces selected during Room Selection are final. Therefore, we ask that you please choose carefully!

Am I required to have a University meal plan?

You must have a meal plan unless you have been enrolled for 2 or more semesters *and* reside in a designated Cooking Residence Hall (Irving, James, Hand, portions of Gershwin) or in the apartments. For available meal plans and prices go to www.campusdining.org.

How do I apply for a single room?

You can apply for a single during Online Room Selection if one is available during your designated time slot. Please be aware that singles are chosen during the last phase of room selection. Therefore if you wait to sign up for a single, you may forfeit your current or other desired space in doing so.

To ensure that you get a room for next semester, it is recommended that you sign up for a double room and then place your name on the single room waitlist (on or after May 2, 2011) at www.stonybrook.edu/housing

How do I cancel my housing?

Requests to cancel housing must be submitted in writing. You must submit this request by August 15th in order to be eligible for a \$100 credit of the \$200 room deposit. Contact the Campus Residences Main office for more information. Also, please note that you must cancel your meal plan separately from your housing. In order to do so, please go to: www.campusdining.org.

What if I'm unsure if I'm returning next semester?

If you're unsure about your living arrangements for next year, it is recommended that you participate in Room Selection to secure a room. You may cancel your housing at a later date if you wish. Space will not be available for students who miss Room Selection.

Frequently Asked Questions

What is the eligibility criteria for the West Apartments?

Students meeting the following criteria are eligible to reside in the West Apartments:

- U3 or U4 status by the start of the Fall 2011 semester
- Earned a cumulative Stony Brook GPA of 3.0 or greater
- Maintained a clean judicial record
- Lived on campus at least 1 semester

Graduate Students and Health Science Center students who follow a modular academic calendar also live in the West Apartments.

What if I need housing during the Winter Session?

We recommend that you consider selecting a space that is open during break if you are consistently in need of winter housing. Visit our website for more information.

What if I miss Room Selection?

If you do not sign up for a room during your timeslot, you **will not** receive housing for the 2011-2012 academic year.

Questions / Concerns

If you have any questions or concerns please see your RHD or contact your Quad Office for assistance.

Chapin Apartments	2-6755
H Quad	2-6775
Kelly Quad	2-6790
Mendelsohn Quad	2-6760
Roosevelt Quad	2-6800
Roth Quad	2-2040
Schomburg Apartments	2-1316
Tabler Quad	2-6780
West Apartments	2-4728

Academic Calendar 2011-2012

August 28, 2011

Residence Halls Open for Returning Students
(10 am - 4 pm)

August 29, 2011

Fall Semester Classes begin

September 9, 2011

Last day to add / drop a course

December 13 - 20, 2011

Final Exams

December 20, 2011

Fall semester ends. Residence close at 10 pm.

January 22, 2012

Residence Halls reopen for Returning Students (10 am)

January 23, 2012

Spring Semester Classes begin

February 3, 2012

Last day to add / drop a course

April 2 - 8, 2012

Spring Break

May 8 - 15, 2012

Final Exams

May 15, 2012

Spring semester ends. Residence Halls close at 10 pm.

May 18, 2012

Commencement