Commuter Assistant Program
2016-2017 Application

The Commuter Assistant Program pairs incoming commuter students with “seasoned” Stony Brook University student leaders who provide support, advice, and camaraderie during the new students’ first year.

Commuter Assistants (CAs) are campus leaders who are dedicated to helping other students have a great college experience. They also play an integral part in the success of Commuter Student Services and Off-Campus Living (CSS & OCL) events and programs.

Requirements for Application to the Commuter Assistant Program:
- Must have a minimum cumulative grade point average (GPA) of 2.7
- Must commit to the program for the full 2016-2017 academic year
- Must have completed at least two (2) semesters at Stony Brook University (you can still apply while in your second semester)
- Must be enthusiastic about helping other students and developing your own leadership abilities through training and hands-on experience

Expectations of Accepted Commuter Assistants:
- Participate in Commuter Assistant Training Parts I & II (May 19-20, 2016 & August 8-9, 2016)
  * Please note that May 19 and May 20 are the Thursday and Friday before Memorial Day weekend. However, attendance at both trainings is required!
- Participate in the Commuter Assistant Meet and Greet Event (August 9, 2016)
- Assist during Opening of School in the Fall semester (August 27-28, 2016) & Opening of School in the Spring semester (January 22, 2017)
- Attend Commuter Assistant team meetings (one Wednesday of every month during Campus Lifetime)
- Hold one (1) office hour each week between 9:00 am and 5:00 pm, selected based on your schedule
- Prompt response to all office communications (emails, Google Calendar invitations, etc.)
- Available to communicate (phone, email, and/or in person) with assigned new student partners over summer 2016 and winter 2017, prior to their first semester, as well as throughout the remainder of the academic year
- Assist with preparation, face-to-face outreach, and facilitation of CSS & OCL events and programs throughout the academic year
- Utilize and regularly check Stony Brook University email address and CSS calendar for new events
- Help plan programs to encourage commuter involvement on campus
- Participate in recommended campus-wide leadership development events

Benefits of Being a Commuter Assistant:
- Helping other students in the Stony Brook University community as part of a great team
- Learning valuable skills and achieving both personal and professional development
- Learning the facets of event-planning as you create fun opportunities for your partners
- Improving your verbal and written communication skills
- Representing the commuter voice on campus-wide panels and committees
- Creating valuable networks with prestigious staff and faculty
- Leadership and community service experience to add to your résumé
- Special events and giveaways exclusively for CAs

AND MORE!
Commuter Assistant Program
2016-2017 Application (Part I)

Please complete both Part I & Part II of this application and return the completed application to the Office of
Commuter Student Services and Off-Campus Living (Student Activities Center, Room 225) no later than Friday,
March 4, 2016 at 5:00 PM.

General Information:  * Please print clearly!

Name: ___________________________________________  ID Number: ____________________

Stony Brook University Email Address: __________________________________________________

Local Address: ___________________________________________  City: ________________

Zip Code: _______________  Preferred Phone: ( ) ______________________________  □ Home  □ Cell

Preferred Pronoun:  □ He  □ She  □ Other Pronoun Preferred (please specify) ______________

Academic Major(s), Minor(s): ________________________________________________________

Cumulative GPA: __________ (please note: this will be verified)  Expected Graduation Date: __________

Did you enter Stony Brook University as a Freshman or Transfer student?  □ Freshman  □ Transfer

Age:  □ Traditional (18-24)  □ Non-Traditional (25+)

How did you become aware of this opportunity? __________________________________________

Please indicate if you are a commuter, resident, or Brookhaven Residential Village (BRV) resident.

□ Commuter  □ Resident  □ BRV Resident

For Commuters and BRV Residents Only:

Were you paired with a Commuter Assistant when you entered Stony Brook University?  □ Yes  □ No

If yes, who was your Commuter Assistant? ________________________________

When are you typically on campus?  □ Morning  □ Afternoon  □ Evening

How do you commute to campus?  □ Car  □ Carpool  □ Bus  □ Train

□ Bike  □ On foot  □ BRV Shuttle  □ Other: ______________

Where do you live?  □ At home with family  □ In off-campus housing  □ I am a BRV Resident.

For Residents Only:

Have you ever been a commuter at Stony Brook University?  □ Yes  □ No
Commuter Assistant Program 2016-2017 Application (Part I - Continued)

Attend a Mandatory Information Session:

In addition to completing the application, candidates are required to attend one of the following thirty-minute information sessions. If you are unable to attend an information session, please contact Steven Adelson at commuter_services@stonybrook.edu to schedule an appointment.

1. Wednesday, February 17th: 12:00 PM, SAC 312
2. Wednesday, February 17th: 2:00 PM, SAC 304
3. Monday, February 22nd: 12:00 PM, SAC 312
4. Tuesday, February 23rd: 10:30 AM, SAC 312
5. Tuesday, February 23rd: 2:30 PM, SAC 312
6. Wednesday, February 24th: 2:30 PM, SAC 312
7. Wednesday, February 24th: 4:00 PM, SAC 312
8. Thursday, February 25th: 1:00 PM, SAC 312
9. Thursday, February 25th: 5:30 PM, SAC 304
10. Monday, February 29th: 1:00 PM, SAC 305
11. Monday, February 29th: 5:00 PM, SAC 312
12. Tuesday, March 1st: 11:00 AM, SAC 312
13. Tuesday, March 1st: 4:00 PM, SAC 312
14. Wednesday, March 2nd: 1:00 PM, SAC 223
15. Wednesday, March 2nd: 2:30 PM, SAC 312
16. Wednesday, March 2nd: 4:00 PM, SAC 312
17. Wednesday, March 2nd: 5:30 PM, SAC 305
18. Thursday, March 3rd: 11:30 AM, SAC 312
19. Thursday, March 3rd: 4:30 PM, SAC 305

Short Answer Questions: * Please provide clearly printed or typed answers on separately attached sheet!

1. What qualities do you possess that would make you a good candidate for the Commuter Assistant position?

2. Describe your experience working with people who are different from yourself, perhaps as a student leader or with a peer group. How might your experiences translate to the Commuter Assistant position?

3. What do you hope to gain if selected as a 2016-2017 Commuter Assistant?

4. What are your other time commitments during the next academic year both on and off-campus?

5. Please indicate if and what you are currently in the application process for additional employment and/or leadership positions during the 2016-2017 academic year (i.e. Resident Assistant, Orientation Leader, Teaching Assistant, Internship, etc.).

Interview Dates and Times:

In the event that you are offered an interview, please indicate below all times at which you would be able to attend an interview.

Monday, March 21st: _____ 11:00 AM - 11:45 AM _____ 12:00 PM - 12:45 PM
Tuesday, March 22nd: _____ 10:00 AM - 10:45 AM _____ 11:30 AM - 12:15 PM
Wednesday, March 23rd: _____ 1:00 PM - 1:45 PM _____ 4:00 PM - 4:45 PM
Thursday, March 24th: _____ 10:00 AM - 10:45 AM _____ 11:30 AM - 12:15 PM
Friday, March 25th: _____ 11:00 AM - 11:45 AM _____ 12:00 PM - 12:45 PM
Monday, March 28th: _____ 1:00 PM - 1:45 PM _____ 4:00 PM - 4:45 PM

Please note it is strongly encouraged that you attend our Prospective Commuter Assistant Mixer
Wednesday, February 24th: 1:00 PM, SAC 303

Thank you for completing Part I of the Commuter Assistant 2016-2017 Application. Please note that your application is not considered complete until the Office of Commuter Student Services and Off-Campus Living has received both Part I & Part II of your application and you have attended a mandatory information session.